



The CSP Charitable Trust  
Registered Charity No. 1197247

## **CHARTERED SOCIETY OF PHYSIOTHERAPY CHARITABLE TRUST**

### **SCIENTIFIC PANEL**

#### **ROLE DESCRIPTION FOR EXPERT PANEL MEMBERS**

The role of panel members is to support the process of making recommendations for the allocation of Chartered Society of Physiotherapy Charitable Trust (CSPCT) research funding, providing professional opinions and ideas, and participating in collective decision-making.

Specific tasks include (but are not restricted to):

- Reviewing research project applications (usually April/May and October/November)
- Presenting applications for discussion, at panel meetings in May and November (applications are allocated across the panel's membership for presentation)
- Reviewing reports from ongoing projects
- Reviewing outputs / outcomes from completed projects
- Attending panel meetings (usually May and November), during which decisions on award recommendations are made
- Contributing to the panel meetings through:
  - Supporting the Chair in maintaining the order of the agenda and keeping the meeting to order
  - Declaring any actual or potential conflicts of interest
  - Reviewing the agenda and any papers additional to the funding applications, ahead of meetings
  - Engaging in discussion of items and decision-making
  - Attending all meetings of the committee
- Contributing to the ongoing development of the panel's processes