

# The Chartered Society of Physiotherapy

## Job Description

<b>Job Title:</b>	Professional Adviser
<b>Directorate:</b>	Practice and Development
<b>Grade:</b>	7
<b>Hours:</b>	Part time, 28 hours per week
<b>Accountable to:</b>	Head of Practice Improvement

### **Main purpose of the post:**

To provide advice and support to CSP members and external stakeholders on a range of professional matters relating to physiotherapy practice including clinical, education, leadership and research elements.

To engage with members locally to deliver the CSP corporate objectives and plans.

To contribute to national policy development that impacts on physiotherapy practice, education, and service delivery and the subsequent translation of policy and evidence into practice.

### **Main duties and responsibilities:**

1.	Identify, plan, develop and deliver projects/work programmes that meet identified corporate priorities within agreed timeframes.
2.	Engage with new and emerging policy developments and their potential significance for CSP work programmes and projects.
3.	Provide leadership and professional advice to members, the public and other stakeholders.
4.	Support members, and others to understand healthcare policy and its potential impact on patient care and the profession, including through outward-facing, field-based activity, the CSP's Professional Advice Service and developing and implementing resources.
5.	Develop and implement strategies and approaches to inform and engage members to raise the profile the physiotherapy workforce, with a focus on improving services to patients and influencing change locally.
6.	Work with existing CSP regional teams to support and facilitate member engagement, with particular responsibility for one UK geographical region.
7.	Monitor and evaluate projects (including post-implementation) against agreed objectives, outputs, and outcomes.
8.	Report and provide progress updates on programme/project activity, outputs and outcomes, including through the CSP governance structure, member networks, and corporate planning processes.

<b>9.</b>	Build links relevant to programmes and projects, including with P&D colleagues and other directorates, members and external stakeholders.
<b>10.</b>	Promote the CSP and physiotherapy in the public domain through a range of communications channels.
<b>11.</b>	Undertake the education of self and others as part of a commitment to continuous professional development, including the supervision of pre-registration physiotherapy students.
<b>12.</b>	Undertake other duties and responsibilities relevant to the nature, level and scope of the post and in accordance with changing needs and priorities.

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### Person Specification Form

*The person specification below outlines the essential and desirable experience, knowledge and skills required for this role. Evidence for behaviours, knowledge and skills will be looked for throughout the selection process.*

**E** – Essential requirements are those without which the job could not be done.

**D** – Desirable criteria are those that may enable better or more immediate performance in a job.

	ESSENTIAL/ DESIRABLE (E or D)	ASSESSED BY APPLICATION/ INTERVIEW/ TEST (A/I/T)
<b>Educational Requirements</b>		
A professional qualification providing eligibility for UK registration as a physiotherapist and membership of the CSP.	E	A/I
A UK or equivalent appropriate postgraduate qualification at Master's level, or appropriate evidence of Masters level thinking and critical analysis.	E	A/I
<b>Previous Experience</b>		
Post qualification experience in service delivery/clinical practice.	E	A/I
Experience of working in a leadership role.	D	A/I
Experience of delivering service redesign within clinical services.	E	A/I
Experience of developing the workforce e.g. practice based learning, advanced practice, international recruitment.	E	
Experience of contributing and leading service development and quality improvement activities.	E	A/I
Designing, planning, delivering and evaluating projects including reporting.	E	A/I
Facilitates change, working collaboratively with dispersed teams and stakeholders.	E	A/I
Experience of leading and facilitating workshops and delivering presentations.	E	A/I
<b>Professional/Technical and Occupational Requirements</b>		
Member of the Chartered Society of Physiotherapy.	E	A
Registration with the Health and Care Professions Council.	E	A

Intermediate skill levels in the following Microsoft Applications: Word, Excel, PowerPoint, Outlook.	E	A
Experience of using video-conferencing, social media and customer-relations systems.	D	A/I
Evidence of continued professional development.	E	A/I
<b>Skills and Knowledge</b>		
Knowledge and understanding of key issues impacting on the education, development and practice of physiotherapy practice.	E	A/I
Understands the main policy drivers for health and social care in the UK and how this influences opportunities for the profession.	E	A/I
Understand the contribution and value of the profession to population health.	E	A/I
Able to source, critically appraise and synthesise a wide range of evidence to develop and lead on a position.	E	A/I
Flexible approach to working, including the capacity to work both independently and as part of a team (within matrix arrangements).	E	A/I
Able to organise and (re) prioritise own workload to meet competing priorities and to complete work of a high quality to defined deadlines.	E	A/I
High-level communication skills, demonstrated in writing and verbally	E	A/I
Able to communicate effectively with a range of internal and external stakeholders.	E	A/I
<b>Other Requirements</b>		
Knowledge and understanding of equality and diversity principles and the ability to work to them in practice.	E	A/I
Take responsibility for ensuring that data is accurate and up to date, whilst being aware of sensitive and confidential data.	E	A/I
An awareness of/commitment towards trade union principles.	E	A/I
Ability to undertake regular travel and some unsocial hours to engage in member-facing activity away from work base.	E	A/I