



JOB DESCRIPTION

Career Framework	
Job description	Therapy assistant
Level	
Reporting to	Head of department /SSA co-ordinator

Summary of post

To provide support to the therapists in relation to individuals and or groups of students with learning difficulties and disabilities and advice and guidance to staff.

Key responsibilities

- Working in partnership with the therapists, learners, carers and professionals to assist with the assessment, planning, implementation and evaluation of therapy support needs of all students attending Springfield and Supported learning.
- To assist the design, development, maintenance and review of all therapy documentation for students attending Springfield and Supported learning.
- To assist with therapy sessions and keeping appropriate records.
- To organise and maintain the individual learners equipment. This includes servicing, repairs and set up.
- To assist and organise the students individual equipment assessments for things such as standing frames and walkers, and liaise with company reps.
- Assist the therapists supporting staff in becoming familiar with individual equipment, how to position the learner in it and use it efficiently.
- To assist with postural management and mobility needs ensuring the students comfort and participation in the full class programme.
- To organise and implement rebound therapy, liaising with the sports department and course tutors.
- Writing risk assessments for rebound therapy.
- To attend therapy assessment and strategy meetings, liaise with multi professional team and maintain records as appropriate.
- Visit prospective students with therapy needs and have a handover with their current therapists. Completing case history documents.
- Assist with the transition of new students.
- Communicate regularly with course tutors to ensure that concepts and information are presented clearly and that any student related issues are identified.
- Liaise with the speech and language team to set up communication aids where necessary for therapy sessions.
- Undertake training where necessary.
- Train staff in manual handling, this includes teaching the most appropriate transfers for all equipment where necessary

ESSENTIAL	DESIRABLE
Ability to work effectively as part of a large team	Experience of working with adults with disabilities and or/learning difficulties
Ability to present concepts and information clearly, and appropriately, to meet the needs of individual students	Experience of working in an educational/rehabilitation context (schools, prison services, voluntary/charitable organisations)
Ability to use own initiative and work with minimum supervision	NVQ or equivalent qualification in support work/SEN/disability awareness or similar
Good standard of general education	Knowledge of physio concepts/student needs
Strong verbal and written communication skills	
Experience of working with young adults with physical support needs	